



Member Guide

Get Involved

Gosnells Toy Library is a not-for-profit organization managed by a voluntary Committee, assisted by Toy Library members. Member involvement is essential to the smooth running of the Toy Library.

Standard Members are required to do 4 shifts a year (2 for 6-month members). Volunteer+ members pay a cheaper rate by volunteering a little extra (6 shifts in 12 months, or 3 shifts for 6-month members). Off Duty members are not required to help out but are welcome to.

Volunteering at the library is a great way to make friends in the community, as well as getting first pick of new toys!

All members are required to attend the AGM, which is held in the second half of the year.

Committee

We warmly welcome new committee members who can bring fresh ideas to our toy library. Committee members are not required to complete standard rosters but contribute in other ways such as organizing events or maintaining and cataloguing toys.

The committee meets every two months and stays in touch online via Microsoft Teams. If you are interested in joining the Committee, please contact the Toy Library Director or have a chat to our friendly Session Leaders at the Library desk.

Batteries

Toys are stored without batteries at the toy library. Members provide their own batteries and remove them before returning toys.

Toy Cleaning and Care

Members are required to return toys clean. Nobody likes to borrow toys that haven't been cared for, and cleaning prevents the spread of germs.

Here is a quick guide to cleaning our toys:

- Wash the toy with warm soapy water. You might need to use a toothbrush to get into nooks. Rinse.
- Toys with batteries, baby rattles and wooden toys should not be submerged in water. Please wipe these toys thoroughly with a damp cloth and pat dry.
- Leave in the sun to dry, or dry with a clean tea towel.
- Wipe over wooden puzzles with a hot soapy damp (not wet) rag.
- If your child has been ill, please disinfect the toy before returning. This can be done with antibacterial wipes or spray. Please don't soak in disinfectant as this can remove the colour from some plastics.
- Cloth toys and costumes will have cleaning instructions on the tag. Some can only be spot cleaned; others can go in the washing machine.
- Outdoor and sandpit toys must be cleaned well to be stored inside. Immerse in soapy water in the laundry tub and then rinse under running water to remove sand.
- Please do not leave ride-on toys outside in the rain or hot sun.



Safety

Please select toys which are appropriate for your children/s development and safety and encourage safe play.

Helmets must be worn on all Toy Library bikes and scooters.



Skill Development

If you have a particular skill you want to encourage in your child (i.e. sitting up, fine motor skills, climbing), please feel free to search our online database or talk to the Session Leader at the Library desk during opening hours for recommendations.

Toy Donations

We welcome donations of toys. They don't have to be new but must be in good condition. Sometimes we accept toys that are missing pieces to use for spare parts. We do not accept soft toys or bath toys.

Online Access

Members are emailed a 'member login' at sign up. Our online software SeTLS contains a record of your toys on loan and allows members to search for toys and book rosters.

Party Hire Items

Borrow toys that are perfect for parties! We have a variety of toys to suit children up to 7 years old. Visit our website or speak to the Toy Librarian for more information.

Overdues

The hire period is 3 weeks with a 2-week grace period. SeTLS will automatically issue reminder emails after the 3-week mark. Members may be asked to return popular toys promptly, particularly if they are reserved. Please contact us if there are any issues with returning toys and we may extend the loan period.

Missing Pieces

Every bag has a list of the toys that are contained inside and the replacement cost of the pieces. If pieces are missing, please let the library know upon return. You will be given the option to borrow the toy for another 3 weeks to find the missing piece or pay for the lost pieces so we can purchase replacements.

Please try not to lose pieces as some toys are no longer made and spare parts can be hard to come by.

If you find a missing piece after paying for it, simply bring it back to the toy library for a refund.

Keep Up to Date

We have a dedicated Facebook page for Members and Volunteers, details for joining are in your member login email.

Special bonus: Tell our toy librarian, Caris, that you have found her favourite bird, the ibis, in this member guide to win an extra toy in your next borrowing session!